

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE

MINUTES – MONDAY March 23, 2009

Chairman Coombs and called the meeting to order at 6:03 PM in Conference Room One.

Present:

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman			X
Tim Tuell, Vice Chairman	X		
Raymond Grasso	X		
Richard LePore	X		
Luke McEntire	X		
Carmen Pace	X		
Stuart Temple, Clerk	X		
Liaison Present			
Paul Montinieri, Council Liaison			X
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison	X		
Staff & Guests Present			
Laurel Goodgion, Library Director	X		

Today is day 678 of the Project

1. Public Comments:

1. None

2. Approval of Minutes:

- A. Minutes of March 9, 2009 Meeting – Motion made by Stuart Temple seconded by Carmen Pace to approve the minutes. **All but 2 members voted in favor (Raymond Grasso and Richard LePore abstained).**

3. Items for Discussion:

I. Town Hall / Library Renovations – Phase 2

A. Expenditures

1. Kronenberger & Sons – App. No. 19 - \$72,010.00 – Motion made by Stuart Temple seconded by Raymond Grasso to approve payment. **All members voted in favor.**
2. John Watts Assoc – Invoice 85616 - \$16,636.00 – Motion made by Stuart Temple seconded by Raymond Grasso to approve this payment. **All members voted in favor.**
3. Zaleski Snow Guards – Invoice 290200 - \$203.52 – Motion made by Raymond Grasso seconded by Stuart Temple to approve this payment. **All members voted in favor.**

B. Change Orders

1. None

C. Staff Information

1. Job Meeting Minutes – March 13, 2009 (unavailable at time of printing agenda) – Mike Turner advised that we have not received the minutes from the Architect. Motion made by Luke McEntire seconded by Stuart Temple to Table this. **All members voted in favor.**
2. Szewczak Associates – Invoice 13460 - \$1,472.50 (previously tabled) – Mike Turner advised nothing has been received from Szewczak Associates so this item will remain tabled.
3. Mike Turner March 10, 2009 Letter to Bonnie Therrien regarding nameplates – Motion made by Stuart Temple seconded by Richard LePore to receive this as information. **All members voted in favor.**
4. Builders Hardware Lock Cylinders - \$768.00 – Mike Turner advised at the last meeting he requested the ability to spend up to \$1000 on the locks. The quote came in at \$768.00. Mike wanted to bring the corrected amount to the members as information so he could adjust the budget accordingly. Motion made by Raymond

Grasso seconded by Stuart Temple to receive this as information. **All members voted in favor.**

D. Old Business

1. Construction Status – Mike Turner advised there has been no contractor on site since the last meeting. They were supposed to come here last week to install the lighting that was available and lay the carpet. Tim Tuell asked the status on hanging the projection screens. Mike advised he is waiting for a PCO from the contractor. Tim then asked the status on the misunderstanding with the sound contractor. Mike advised the contractor is working with us. The ceiling panel speakers are back ordered until June. They will install temporary speakers to get the chambers up and running. Tim asked about the date for the first Council meeting in the new Chamber. Mike advised no date can be determined yet. Mike Turner advised that the Dias is being stained and should be delivered next week. The Antenna work for the EOC will start tomorrow. Tim Tuell asked if we have a punch list. Mike Turner advised a punch list isn't completed until the job is done. The contractor has a punch list for the Library side they were working on.

E. New Business

1. Discussion Nutmeg Mediation – Mike Turner advised there was a meeting with Town Staff; Town Attorney; Nutmeg Staff and the Nutmeg Attorney last week. In Mike's opinion it was a good meeting. The biggest things to be fixed at the leaks in the canopy, leaks from pipes not properly insulated, leaks in the outside window wall in the Health District. Nutmeg advised they will come back and fix those items. There were items that we will split the cost on (i.e. we will give Nutmeg the ice clips they need for the passageway and they will install them). There are some items they said they would not do (i.e. touchup painting), which town staff will accomplish. They will adjust the door. They will install the diffuser in the Children's Library Area. We are awaiting the signoff document from them stating they will perform this work.

4. **Next Scheduled Meeting:**

- A. The next regular scheduled meeting will be Monday April 13, 2009 at 6:00 PM in Conference Room One.

Prior to accepting a motion to adjourn Vice Chairman Tuell asked Laurel Goodgion if she had any questions or comments. Laurel talked about the dim lighting in what was the old Children's Library. She has reviewed this with Luke McEntire, Carmen Pace and Fred Valente and they are working with Beacon Lighting to find solutions and costs to meet their needs.

5. **Adjournment:** Motion made by Raymond Grasso seconded by Stuart Temple to adjourn. **All members voted in favor.** Meeting adjourned at 6:22 PM.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovation Committee.

Stuart Temple, Clerk